

311 West Water Street
Lock Haven, PA 17745
570-748-7252
570-748-1939 Fax
lhcs@lhcs.org
www.lhcs.org



Technology Loan Agreement

Student Name:

Equipment: Chromebook, Charger, and Case

The Borrower (named above), upon returned agreement, will be provided with the loan of Technology Equipment (listed above) by Lock Haven Catholic School (LHCS) for the purpose of providing a tool for the educational use of the Borrower.

The terms of this Agreement shall include the following:

1. The term of this agreement is listed above. All loaned items shall be returned promptly and in good working condition. This agreement may be rescinded at any time at the discretion of LHCS or the school principal.
2. All equipment and software shall remain the property of LHCS.
3. The Borrower and his/her Parent or Guardian accept responsibility for proper equipment care while it is in the Borrower's possession. The Borrower agrees to transport the equipment using the provided case and also agrees to keep the equipment secure at all times. Damage, loss, or theft will be promptly reported to LHCS.
4. The Borrower and his/her Parent or Guardian are financially responsible for any loss or damage of the equipment. **(See insurance option)**
5. This equipment is provided only for the use of the Borrower. The Borrower agrees, by signing this Agreement, that no one else, other than school staff, will be allowed to use this equipment.
6. The Borrower must have a signed Acceptable Use Policy on file with LHCS and agrees to comply with all sections of the Policy. The Borrower shall not attempt to upgrade, open, or make hardware modifications to any equipment. Software should not be copied onto other computers. The Borrower will not install apps onto the device without permission from LHCS personnel.
7. By the signatures on the back, the Borrower and his/her Parent or Guardian indicate intent to use this equipment for purposes of facilitation of the educational program of LHCS. The undersigned agree that this property will be treated with care.

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Insurance Option: Insurance coverage is offered at a one-time payment for the remaining years at LHCS. This one-time payment is **nonrefundable** and will fully cover the costs of missing or damaged equipment. The cost of this one-time **nonrefundable** insurance is **\$100.00**.

I would like to purchase the insurance at a one-time **nonrefundable** cost of \$100.00.

Payment included with the returned agreement.

I would **NOT** like to purchase the insurance at a one-time **nonrefundable** cost of \$100.00.

The cost of replacement items is as follows:

- Charger: \$20.00
- Case: \$10.00
- Chromebook: \$300.00

By not choosing the insurance, it is understood that if anything on the above list needs to be replaced due to accidental damage or loss, it will be the financial responsibility of the parent or guardian of the student who leased the equipment. An opportunity to purchase insurance will be made possible at the beginning of the following year.

I have read this Technology Loan Agreement in full, and I understand the terms of said agreement. Chromebook, charger, and case will **not be issued** to the student until agreement is signed and returned.

Student Signature: _____ Date: _____

Parent/Guardian Name (printed) _____

Parent/Guardian Signature: _____ Date: _____