

## Traffic Pattern for Drop-Off and Pick-Up

**PLEASE READ THIS DOCUMENT CAREFULLY!** Following these procedures will ensure that all of our students stay safe during drop-off and pick-up times. Please share this information with anyone that may be providing transportation for your child. Reference the map on the back of this page. **Note a complete loop must be done in order to get traffic off of Water Street.**

- The parking lot will be used only for drop-off during the hours of 7:30 AM – 8:30 AM, and for pick-up from 2:00 PM – 3:00 PM. If there is a delay or early dismissal, please adjust those times accordingly. **Please do not park in the lot during these time periods.**
  - The **exception** to this will be **school personnel** that will be arriving and parking for the day and will not be pulling back out into the moving traffic pattern.
- If you need to walk your student to or from the school, please park in the church parking lot and walk him/her across the street.
  - This should keep the flow of drop-off and pick-up running smoother and keep the students safe from cars pulling out of parking spaces.
- **IMPORTANT**...When dropping off and picking up, **DO NOT JUMP THE LINE**. Please wait patiently until the vehicle(s) ahead of you move. Students often use the door behind the driver seat, and passing a vehicle that is in front of you (without being signaled to do so by school personnel) could put a child at risk of getting hit.

**First and Last Day of School Dismissal:** Please see notes above. Please do not arrive early, or you will need to exit the parking lot go around the block and re-enter.

- 11:15 – Kindergarten students and siblings
- 11:25 – Students with last names beginning with A – K
- 11:35 – Students with last names beginning with L – Z

**Full Day of School Dismissal:** Please see notes above. Please do not arrive early, or you will need to exit the parking lot go around the block and re-enter.

- 2:25 – Extended Day Kindergarten students and siblings
- 2:30 – Students with last names beginning with A – K
- 2:40 – Students with last names beginning with L – Z

**Early Dismissal:** This is for a scheduled early dismissals. If we need to get out of school early, this schedule will work with a 2 ½ early dismissal. Please see notes above. Please do not arrive early, or you will need to exit the parking lot go around the block and re-enter.

- 11:55 – Extended Day Kindergarten students and siblings
- 12:00 – Students with last names beginning with A – K
- 12:10 – Students with last names beginning with L – Z